

# FINANCIAL DOCUMENTS CHECKLIST

When we locate the right Lender to provide a financing solution for your capital needs, the Lender requests documents as part of the application process. We prefer to collect and review as many documents early in our qualifying process as possible. We review each document to determine your business' qualifications for the different financing products available through our matrix of Lenders. Not all Lenders require all these documents, and occasionally we prefer to submit certain documents only after a detailed conversation with a Lender.

## NOTES

- 3 Year Tax Returns
- Personal Returns if Sole Prop, Sched C
- Business Returns for Corps
- Copy of Tax Filing Extensions
- Year-to-date Balance Sheet
- Year-to-date Profit & Loss Statement
- Cashflow Statement
- 3 Month Operating bank statements
- Business Plan
- Marketing Plan
- Business Certificates
- Business Licensing/Permits
- EIN#
- Explanation of Financing Request
- Summary Statements of other Debt
- Copy of Promissory Notes
- Aging Accounts Receivable Report
- Aging Account Payable Report